



South West Chilterns Community Board agenda

Date: Wednesday 13 July 2022

Time: 6.30 pm

Venue: [Click here to join the meeting](#)
Via MS Teams

BC Councillors:

D Barnes (Chairman), A Collingwood, P Drayton, C Heap, D Johncock, S Kayani, N Marshall, Z Mohammed, J Towns, M Turner, D Watson and S Wilson

Town/Parish Councils and other organisations:

Fawley Meeting
Great Marlow Parish Council
Hambleden Parish Council
Hedsor Meeting
Ibstone Parish Council
Lane End Parish Council
Little Marlow Parish Council
Marlow Town Council
Marlow Bottom Parish Council
Medmenham Parish Council
Turville Parish Council
Wooburn and Bourne End Parish Council

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Councillors

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For further information please contact: Makyla Devlin (Community Board Co-ordinator) on 07932 240072, email Makyla.Devlin@buckinghamshire.gov.uk.

Item No	Item	Time	Page No
1	The Chairman's Welcome	18:30	
2	Appointment of Vice-Chairman		
3	Apologies for Absence		
4	Declarations of interest		
5	Notes of the last meeting To agree the minutes of the meeting held on 16 February 2022. The recent meeting notes of the action groups are included for information.		5 - 28
6	Helping Hand for Ukraine Programme Update To be presented by Claire Hawkes, Service Director, Buckinghamshire Council.	18:35	
7	Representing a Hosting Family To be presented by Councillor Stuart Wilson.	18:45	
8	Marlow Ukraine Collective Update To be presented by Chris Horn and Ali Leibowitz.	19:00	

9	Buckinghamshire Ukraine Community Support Project To be presented by Tania Orlova and Cheryl Scott, Community Impact Bucks.	19:10	
10	The Good Sides and Bad Sides of the Ukrainian Scheme To be presented by Oksana Oganezov.	19:25	
11	Community Matters <ul style="list-style-type: none"> • Buckinghamshire Council update – to be presented by Lloyd Jeffries, Service Director and Community Board Champion. • Funding update – to be presented by Makyla Devlin, Senior Community Board Manager. • Public Questions – received in advance – to be presented by the Chairman. 	19:40	
12	Date of the next meetings <ul style="list-style-type: none"> • Wednesday 16 November 2022 at 1830 • Wednesday 8 February 2023 at 1830 		

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South West Chilterns Community Board minutes

Minutes of the meeting of the South West Chilterns Community Board held on Wednesday 16 February 2022 commencing at 6.32 pm and concluding at 8.34 pm.

BC Councillors present

D Barnes (Chairman), P Drayton, C Heap, D Johncock, S Kayani, N Marshall (Vice-Chairman), Z Mohammed, J Towns, M Turner, D Watson and S Wilson

Town/Parish Councils and other organisations present

Hambleden Parish Council, Hedsor Meeting, Iblstone Parish Council, Lane End Parish Council, Little Marlow Parish Council, Marlow Town Council, Medmenham Parish Council, Turville Parish Council and Wooburn and Bourne End Parish Council

Others in attendance

I Blazey, M Blunkell, R Butler, A Cobden, L Cowley, M Devlin, S Garwood, L Jeffries, J Laker, G Lawrence, Dr P MacDonald, N Rowcliffe, R Scott, S Taylor (Buckinghamshire Council), M Devlin (Buckinghamshire Council) and L Jeffries A Turner and V West

Agenda Item

1 The Chairman's Welcome

The Chairman, Cllr Dominic Barnes, welcomed everyone to the meeting and advised that the theme of the meeting was on the environment.

2 Apologies for Absence

Apologies were received from Geoff Pegg, Neighbourhood Watch; Lindon Porter and Cllr Alex Collingwood.

Note 1: Cllr Jocelyn Towns joined the meeting at 18.47 hours

Note 2: Cllr Jodie Cavaye, Hedsor Meeting joined the meeting at 19.00 hours

3 Declarations of interest

There were no declarations of interest at the start of the meeting. However, Ian Blazey declared an interest during Item 5 as he was a teacher at the Bourne End Academy.

4 Notes of the last meeting

Resolved: The minutes of the meeting held on 17 November 2021 were **agreed** as an accurate record.

5 Bourne End Academy - (Environment Group, Dyson Project)

Cllr Sophie Kayani introduced Louise Cowley, Head Teacher, Bourne End Academy (BEA). L Cowley stated that the Dyson project fitted really well with a couple of BEA's programmes/societies and that some of the students had elected to be part of the Dyson project. A couple of students attended the meeting and a video was shown (available on YouTube - <https://youtu.be/8g8wLA3nAVI>) which provided an overview of the project and emphasised that air pollution was not only a problem in low income countries but was also a problem in the local area and was a major threat to everyone's health. The students from BEA believed the next generation would become the future leaders of the global economy and must be advocates for the future. One of the students stated that, on a local scale, local authorities could direct more funding towards public transport and an increased number of safe cycle paths. There could also be vouchers towards bicycles and accessories so that students from less fortunate backgrounds could access the scheme.

The following key points were raised during discussion:

- It was noted that it was a very interesting project and in response to a query on how the air sampling device would be implemented in engineering terms, L Cowley explained that it had been a six week project with an engineering focus; Dyson had provided the equipment to build the monitoring devices and then the measuring of the air pollution would be carried out. The students had been working on the prototype and it was agreed that they would present the results to the Community Board (CB) at a later date.

Action: Makyla Devlin

- In response to being asked how the CB could help with encouraging walking or cycling to school to create a safer and cleaner environment; one of the students explained that walking or cycling was a good alternative for those who lived locally but it was not possible for those who lived further away. One of the members added that the possibility of using Wakeman Road car park was being looked into so that parents did not drop children off so close to the school.
- Councillor Wilson asked if the CB could help with a campaign for active travel; Cllr Kayani stated that there was also an eco-society which could work together with the Dyson project. Cllr Kayani also highlighted the poor bus links to Bourne End which often resulted in students arriving late.
- Cllr Marshall mentioned the Air Quality Assessment (AQA) project that was being carried out in Marlow and suggested working together with the consultant from Marlow Town Council.
- John Laker, Marlow Energy Group, added that the cycle route should be extended to run from the centre of Marlow to the centre of Bourne End.
- J Laker also asked if Nitrogen Dioxide (NO_2) levels would be measured. Cllr Kayani stated she would check with Miss Ali, the project lead, and put Miss Ali in touch Cllr Marshall and J Laker.

Action: Cllr Kayani

- The road from the Wooburn Green side was also highlighted as being

hazardous for cycling and Ian Blazey, one the teachers from BEA, added that it would be useful to gauge how many students would like to cycle if there was a safe cycle route and asked what could be done to encourage cycling on the main roads and how could the traffic be reduced? The Chairman advised that the extension of the cycle paths would be challenging and that the CB had looked at the feasibility in the area; however, the Chairman encouraged the students to become involved with the Community Board Transport and Highways action group as people of any age were welcome.

- Dr Penny Macdonald, a GP from the Marlow Medical Group, commented that the Council's population health management data showed a spike in respiratory complaints which were cause by poor air quality in the CB area and highlighted that the students had picked up a pertinent issue. Dr Macdonald asked if the Buckinghamshire Council Public Health team could provide some before and after data to show the impact on people's health which could be used as a lever to influence more people to use more environmentally friendly methods of transport.

Action: Makyla Devlin

The Chairman thanked the students and L Cowley for joining the meeting and emphasised that he welcomed them being involved. The Chairman also thanked Cllr Kayani for co-ordinating BEA's attendance; Cllr Kayani invited any interested parties to visit the BEA societies and advised that they would be starting again at the beginning of the summer term.

6 Thermal Image Camera Project - Marlow Energy Group

John Laker, Marlow Energy Group, provided a presentation, appended to the minutes, which he also recommended may be of interest to the BEA students. J Laker highlighted the following points:

- An A5 leaflet had been produced to publicise the thermal imaging project.
- A publicity event had been held on 5 February 2022 at the Marlow town market.
- A booking form was available.
- A camera took images which showed where heat was lost from a property e.g., areas without cavity wall insulation.
- Information leaflets were sent out with the report providing details of organisations where advice could be sought.
- Grants and discounts were available and the organisations were listed on the leaflet.
- Recommended installers were included in the information.
- £161.19 remained from the grant of £1,000.
- More people were required to conduct the surveys – if anyone could spare some time contact marlowenergygroup@gmail.com

J Laker thanked the CB for the grant and the following key points were raised in discussion:

- The thermal imaging could only be carried out until the end of March as a

differentiation in temperature was required between the inside of the house and the outside temperature.

- Five ‘trainee’ surveys and a further five ‘actual’ surveys had been carried out and a number of surveys were booked. The Marlow Energy Group (MEG) was likely to receive further enquiries at the next market and it was anticipated that 30-50 surveys would be completed by the end of March 2022.
- Cllr Marshall advised he was keen on the institutional buildings being surveyed and asked about the process. J Laker advised that the form should be completed but stated that the MEG was concentrating on householders this winter and could do institutional buildings next year due to lack of time.
- It was confirmed that there was no charge for the survey; donations were welcome but not compulsory.
- Cllr Wilson commended the MEG and asked whether parish councils could take up the offer wherever feasible. J Laker advised that Great Marlow Parish Council had asked to borrow the camera but the MEG was too busy at the moment; however, it was a perfect example of another organisation who could invest in a camera and would be money well spent. If the MEG had two cameras, they would need more volunteers. The Chairman suggested advertising in local magazines for volunteers as he felt the MEG should have a second camera.
- Cllr David Johncock advised that the legacy Wycombe District Council camera was still available and J Laker agreed to advertise for volunteers in the Marlow Bottom News.
- Nick Rowcliffe suggested that a loan scheme could be implemented for additional cameras; Cllr Marshall agreed to liaise with N Rowcliffe and J Laker to discuss the logistics e.g., insurance.

Action: Cllr Marshall

The Chairman thanked J Laker for his attendance and advised he would support the use of extra cameras for the re-start of the programme in October/November, depending on the weather, and asked J Laker to attend a future meeting to provide an update.

7 Formal Community Board Updates

Community Engagement and Health and Wellbeing Action Group

Cllr Carol Heap, Chairman, provided an update since the last meeting in November. Cllr Heap reported that attendance had grown steadily and the reach had been extended to include additional voluntary organisations and individuals. Funding applications for a wide variety of events across the areas continued to be received and Cllr Heap stressed that it was not just about funding projects, it was also about building community resilience. Community organisations were invited to the action group meetings to raise awareness of their work; the sessions were well received and sometimes resulted in a funding application but generally had great value. Members of the Communities Team at Buckinghamshire Council occasionally attended to talk about Council initiatives and services that might be of interest to residents e.g., community safety, crime prevention. The action group also

promoted services such as the Helping Hands School holiday programme activities and vouchers for eligible children and other initiatives supported by the Council. Cllr Heap highlighted that several of the organisations would be in attendance at the event in Higginson Park on 2 April 2022.

Highways and Transport Action Group

Cllr Mark Turner reported that a number of project initiation documents (PIDs) were awaited and would be discussed with the CB members to agree on what could be afforded and programmed into the 2023 Transport for Bucks schedule. Several other projects had been discussed; the cycle path project had progressed and a quote was being obtained from Sustrans which would help formulate the cycle path route. Cllr Turner added it would not work for school travel specifically but the group would consider more involvement with Parent Teacher Associations (PTAs). Cllr Turner advised that the Trinity Road Quietway consultation had been extended to the end of May 2022. The 'park and stride' project was not viable as it would cost approximately £52,000 for the Dean Street car park in Marlow and half that amount for the Wakeman Road car park and it might be better to engage with the PTAs. The group had also debated verge parking, the Marlow Bridge weight restrictions, the petition on Terrington Hill and cycle gullies on the Volvo Bridge. A meeting had been held with Cllr Steve Broadbent to discuss the Westhorpe inter-change project. Progress had been made on the broadband application in Freith. Unfortunately, Open Reach would be ceasing the gigabit voucher scheme on 31 May 2022.

The following key points were raised in discussion:

- Following a query on why the Trinity Road Quietway consultation had been extended, Cllr Turner explained that it was going to full consultation as there were a number of issues and it was important to get it right. Makyla Devlin, Community Board Co-ordinator, confirmed that it had been agreed by Buckinghamshire Council (BC) cabinet members that the **duration of the trial** be extended until May 2022 in order to facilitate the undertaking of a formal statutory consultation. The consultation had closed on 19 January 2022 and the consultation responses were being reviewed prior to any decision being undertaken on the future of the scheme and this would be communicated with the local community once the responses had been reviewed and the decision made.
- Cllr Turner explained that the cost of the park and stride scheme was the estimated loss of revenue for providing half an hour's free parking at any time during the day.
- It was suggested that a sign be placed in GP surgeries encouraging people to walk or cycle in areas of high NO₂ levels.

Environment and Climate Change Action Group

Cllr Neil Marshall reported that the approval process for partial funding for solar panels at Spinfield School in Marlow was almost complete and should save approximately £10,500 over ten years and 7 tonnes of carbon. Similar requests from other schools could be considered during 2022/2023. BC had commissioned a study

on the low emission zone for Marlow which had been disappointingly inconclusive. Nick Rowcliffe, Sustainability Action Consultant to Marlow Town Council, had collected data post-covid and two charts were presented, appended to the minutes. The first chart showed the timeline NO₂ levels in Marlow which had been measured at 15 different monitoring stations. The level was above the legal limit until 2020. However, there had been a surprisingly small increase in 2021 and there were two possibilities; 2021 was still affected by covid and traffic levels had not returned or it due to a step change in working patterns. The second chart showed the raw data and the pre-pandemic lines were all higher, with particularly higher levels in the winter. The average level for 2021 had not climbed back up which suggested a larger change and that there may not be a rapid return to pre-pandemic levels which were above the legal limit.

The following key points were raised in discussion:

- The air pollution in Chapel Street, Marlow, has been exacerbated by the temporary traffic lights; it was noted that levels were high during peak time but were heading in the right direction.
- In response to whether the impact of electric car usage was being monitored: N Rowcliffe advised that the Marlow Environmental Performance Index data was being finalised and would show an increase in electric car ownership and would have contributed to the lower levels of pollution.
- Cllr N Marshall suggested requesting a scattergram which plotted the location of patients with respiratory illnesses to see if they collided with areas of high pollution. Dr Macdonald advised that the Public Health team at BC could provide the information. The Chairman recommended that this item be added to the topics to be discussed at a future meeting.

Action: Makyla Devlin

- It was also suggested that the data on pollution levels from the Little Marlow Sewage Works should also be analysed and discussed at a future meeting.

Action: Makyla Devlin

- Concern was also raised over the future levels of particulates in the atmosphere, particularly in the river valley, if more people were to switch to wood burning stoves.
- Cllr Michael Detsiny, Lane End Parish Council, highlighted that an improved bus service between Lane End and Marlow would result in enormous environmental advantages. The Chairman agreed that this was a good suggestion and that it be discussed within the Transport Action Group.

Action: Cllr Turner

Economic Development and Regeneration Action Group

Cllr Zahir Mohammed reported that the group had received a presentation on the business parks within the CB area; some of which were looking for new tenants. The Liston Court Garden project had been discussed and a revised design would be presented to group. One of Bucks Business First's applications had been declined but their application for a 'Visit Bucks Plan for Tourism' had been approved but needed to incorporate the villages as it was Marlow centric. The application for a

Hambleden Valley visitor guide had been approved. Marlow Film Studio had provided their plans in terms of economy, infrastructure and the environment etc and an application was expected in March. Some progress had been made on the rural economy side and work was being carried out with farmers and the NFU. The Marlow Lights event was a success. An application had been received from Transition Town Marlow for a bi-monthly market; this had been approved subject to review after six months.

8 Community Matters

Proud of Bucks Awards

Makyla Devlin, Community Board Co-ordinator, advised that the Proud of Bucks applications closed on 31 December 2021; the South West Chilterns Community Board had received 11 nominations and the winners and highly commended would be mentioned on the BC social media posts. M Devlin would be contacting all the nominees to invite them to the Community Engagement event in Higginson Park in Marlow where they would be presented with their certificates and prizes.

Buckinghamshire Council Update

Lloyd Jeffries, Service Director and Community Board Champion, provided a presentation, appended to the minutes, and highlighted the following:

- A consultation for residents to provide information on local areas to help the Local Government Boundary Commission complete proposals for new ward boundaries would be open until 4 April 2022 - consultation.lgbce.org.uk/have-your-say/29857
- A new Local Plan was being prepared for Buckinghamshire and views were being sought from residents/communities - <https://yourvoicebucks.citizenspace.com/planning/local-plan-2021/>
- A 'helping hand' was available for those struggling financially this winter and was available until 31 March 2022. <https://yourvoicebucks.citizenspace.com/planning/local-plan-2021/>
- The Buckinghamshire Online Directory provided information on activities, groups, organisations and services for adults in Buckinghamshire and now featured the ability for organisations to update their own information.
- Jubilee Celebrations – there were a number of ways in which the Jubilee could be marked e.g., The Queen's Green Canopy - 70 trees for 70 years. [After the meeting it was confirmed that the deadline for applying to plant a tree was midnight on 1 May 2022.]

Public Questions – no public questions had been received and none were raised during the meeting.

The Trinity Road Quietway Consultation – this was covered under the previous item.

Petitions

Terrington Hill/Barnards Hill – M Devlin advised that data was being captured by a

motor vehicle activated sign and the results would form a recommendation to the lead petitioner and a report would be compiled.

Marlow Bridge – As Stuart Dawson was unable to attend the meeting the Chairman read out the petition which had 396 signatories but it was not known if they were local residents. The next step would be for the petition to go to the officer for comment who would provide a detailed report, appended to the minutes.

9 Topics for future consideration

A couple of topics relating to pollution/respiratory problems had been raised earlier in the meeting. Any other suggestions should be emailed to Makyla Devlin or the Chairman.

10 Date of the next meetings

- Saturday 2 April 2022 – Community Engagement event, Higginson Park, Marlow from 10.00 am until 2.00 pm
- Wednesday 13 July 2022 at 6.30 pm

Marlow Ukraine Collective (MUC)

Ali Leibowitz and Gareth Roblin

See website and email addresses for specific enquires www.ukrainecollective.co.uk

Approx. 100 individuals have arrived and have been placed with 40 families in the Marlow local area

MUC currently have identified 150/160 guests and 62 hosts, but no idea how many others may be coming

Some concerns re capacity

Jobs

Job Centre – hosts providing transport, eg 2x weekly appointments for 2 people, but not on same day. No language support available at Job Centre

Talked about support from BBF to locate vacancies, help with CV's etc. Link provide post meeting

Community Support

Response from the community has been fantastic eg Saddle Safari made roadworthy 100 + donated bikes for guests

Request for TC to acknowledge generosity and donations – article in Marlovian

Marlow Refugee Action have raised £8,000 – mainly being used for educational support/supplies and shoes

AVIVA have donated free bus passes for 3 months

After school clubs – free places

Worry is that this generosity will run out and then funding will be needed.

Schools

School places don't seem to be a problem at present.

Foxes Piece have been very flexible allowing children to attend part-time (Ukrainian children don't generally go to school until 6 years old)

School holiday club places will be needed – HAF application - Helen Mee to look at funding through Clare Foundation

Lighthouse (summer camp) have offered free places

Looking for grant funding for educational (particularly language) support

Possible sources : Heart of Bucks (via CIB)

Community board or TC for one off grants – Cllr Carol Heap to follow up

More language support needed. Currently one volunteer one session per week – very over-subscribed, adults/children at very different levels so need separate classes

Most urgent need is for 16-18 year olds. English is not good enough to study A-levels

Call out for TEFL teachers – DBS checks needed, this is taking time

Marlow Language Centre has offered to put on classes at cost – need funding for this

Community café for guests initially held at the ARK (Marlow Methodist Church) is to move to AGE Concern on Thurs afternoons

There is another session at Marlow Library on Tues afternoon with Social prescriber present, help with GP registration etc

Query is there any support specifically for sponsors?

Welcome event planned June 18th at Longridge Activity Centre

Need for a volunteer manager as this is growing rapidly

Community Impact Bucks - Katie Higginson

Commissioned by Bucks Council to provide Community capacity/support

Recruiting a project manager to support the refugee groups

Community network events already set up proving popular

<https://communityimpactbucks.org.uk/support-for-ukrainian-refugees-in-buckinghamshire/> Bucks

Trauma training for hosts - Bucks Mind now offering sessions

[Buckinghamshire Mind - Ukraine Refugee Support \(bucksmind.org.uk\)](#)

Bucks Open Weekend – July 28th-31st

[www.buckinghamshireculture.org/Open-Weekend](#)

Funding available for groups and individuals put on events.

Info sessions online for more information

AGE Concern Marlow

Day centre places available with transport

Transport service for GP and hospital appointments

More volunteers needed

Places also available at Flackwell Heath Age Concern – Cllr David Johncock

Interactive Dementia Bus Tour – another very successful event this week was held in Beaconsfield, Bourne End, Burnham and Princes Risborough

Next meeting June 16 at 4.30pm



Community Board South West Chilterns

Action Group: Economic Recovery and Regeneration

Meeting date: 10 March 2022

ACTION NOTES

Present: Alex Collingwood, Zahir Mohammed, Makyla Devlin, Martin Blunkell, Valerie Brownridge, Jacqueline Ford, Penny Drayton, Jocelyn Towns, Neil Marshall, George Lawrence, Margaret McCarthy, Mark Turner

Apologies: David Johncock, Stuart Wilson, Sophie Kayani, Paul Deriaz, Angela Batten

No	Topic	Lead
1	Introductions of group members	Alex Collingwood
2	Agree notes of last meeting Notes from the last meeting were approved by the group.	Alex Collingwood
3	Actions arising (not on agenda)	Alex Collingwood
	Liston Court <ul style="list-style-type: none"> • Initial suggestions – it has been made clear as to what we would like and wouldn't like to Sorbon and their designs have come back the same as previous • Key element in design is Sorbon want to take away the diagonal path from the back of Claremont Gardens right across to Liston Court – this is a natural desire line for all the residents. • Residents asked what they would do if the path was taken away and they have stated they would walk the diagonal anyway. • Sorbon would like to stick with this design. 	Alex Collingwood

	<ul style="list-style-type: none"> • Looking to speak with them to agree compromise, however, they are also looking at a 5-10 year agreement hence the ongoing discussions. <p>Martin Blunkell – response to above – we are now 10 months in and still subservient to Sorbon. This is land owned by Buckinghamshire Council and 7 organisations are involved looking after a small area and after 10 months have achieved nothing. Can this area not be renovated without Sorbon or are their finances so vital. It is unacceptable that this has dragged on for so long with no progress at all.</p> <p>Alex Collingwood – response – would rather take the time to do this properly. Long term solution rather than a quick fix. If Sorbon can't come forward with a scheme then the Council will complete on their own. Sorbon came forward and wanted to improve the area and we have met with them for the benefit of the community. Three days ago Sorbon have responded and agreed to look at a possible compromise</p> <p>Martin Blunkell – what is the deadline for sorting out an agreed plan?</p> <p>Alex Collingwood – if it is not done by the end of April we will go ahead without Sorbon. By the time we get to our May meeting, we will know whether Sorbon will be part of this or whether we go ahead with Marlow Town Council.</p> <p>Jocelyn Towns – Marlow Town Council have the grounds maintenance contract but have had no involvement with the conversation with Buckinghamshire Council and Sorbon.</p> <p>Alex Collingwood – wanted to wait to see what Sorbon produced before discussing wider.</p> <p>Jocelyn Towns – aware this is Buckinghamshire Council land but this is in the centre of Marlow where Marlow Town Council are very active and hold the maintenance contract and would like to be kept updated with what is going on.</p> <p>Alex Collingwood – both Property and Economic Regeneration Teams were involved in the meeting and have said no, This is now Sorbons third chance to change their design.</p> <p>To be taken off line to discuss in further detail between Marlow Members and Marlow Town Council.</p>	
	<p>Tourism Project</p> <p>Jacqueline Ford – now that we have completed our service review we have a new team in place. The Tourism strategy piece will be started in April and will be working alongside Visit Bucks and suggest that moving forward we will be identifying needs locally.</p>	

	<p>Alex Collingwood – suggest that we work direct through Jacqueline's team with Visit Bucks.</p> <p>This is to be looked at holistically across Buckinghamshire to look at opportunity areas and consult with Community Boards from there.</p>	
	<p>SWCCB – Community Engagement Event – April 2</p> <p>More organisations now coming on board and able to attend. Insurance and risk assessment elements are now being covered. Looking to start at the river side and work back up the path towards the High Street. We will hosting our Proud of Bucks awards at midday and Mike Clare from The Clare Foundation will be there as part of the presentation.</p>	Makyla Devlin
4	<p>Marlow Film Studio update</p> <ul style="list-style-type: none"> • Meeting has taken place with the studio and they provided a summary of where they are. • They are meeting with various organisations on site for updates • The application has not yet been submitted • Have offered they can meet with the CB in the future and outline how they can benefit the community <p>Martin Blunkell – received a presentation online by a consultant who stated how wonderful the film industry is etc and that Marlow is the place it should be. The assumption by the film studio is that it is happening regardless. Distressing to see how much money has been poured into one campaign by the studio.</p> <p>Alex Collingwood – the film studio have not been able to demonstrate what infrastructure in terms of roads, country park etc. Suggest that we agree to meet with them once again to cover these key areas.</p> <p>Agreed by group that we should wait until the application is submitted to see what points this brings up and challenges can be made at that point and no need for a further presentation in the meantime. This application will be dealt with by strategic board which will allow greater flexibility locally including local Councillors and relevant Town and Parish Councils equally when it comes to engagement.</p>	Alex Collingwood
5	<p>Rural Economy</p> <ul style="list-style-type: none"> • Established that Russia and Ukraine provide 30% of wheat for the whole global economy. • Local costs are dependent on the global costs as there is a shortage of wheat 	Alex Collingwood/ Zahir Mohammed

	<ul style="list-style-type: none"> During a tough time we may look to see how we can support our rural economy during the coming year. Some creative thinking. The situation with Russia will have a massive impact as costs will increase drastically from commodities. Suggest Alex Nelms comes back to talk to this group to provide an update and look at ways the CB can help. 	ACTION – Makyla Devlin
6	<p>Reopening of High Streets and events</p> <ul style="list-style-type: none"> Enhanced farmers market being financially supported for the additional market being organised by TTM by the CB. Welcome back funds ends on 31 March. Have been able to support various locations within the board area Have been collated data on the welcome back fund and looking at this from before the pandemic, during and after including footfall etc and use this to see what else can be done around the high streets – an economy piece. Will use this action group to open up these discussions. Appreciation from Bourne End for the funds that were received as additionality for an event. 	Alex Collingwood/ Jacqueline Ford
	<p>Globe Park</p> <ul style="list-style-type: none"> Witnessing a continued return on site Majority of business are back to full capacity or operating a successful hybrid model Farmer companies are not returning that quickly No indication that anyone is departing site and all lease and tenancies are continuing Spaces (Regus Group) are at 98% occupancy and are turning people away Active travel and sustainable travel schemes will be launched in April and looking at how we can make the connection between site and the train stations. Working with Global Action Plan on their EV and how this can be rolled out working with 100+ employees on site There are some areas working with a flexible working space approach. There is a huge call for industrial workspaces and they are valuable. Jocelyn and Margaret met with Highways re cycle gullies on Volvo footbridge. Looking at examples up and down the country and will meet again at the end of April. Productive and positive meeting. 	Margaret McCarthy
7	<p>Any other business, topics for future discussion</p> <p>Nothing</p>	All
8	Date of next meeting	

	14 April	
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Community Board
South West
Chilterns

Action Group: Environment and Climate Change

Meeting date: 26 May 2022

ACTION NOTES

(high level notes for the purpose of tracking/monitoring activity)

Present: Makyla Devlin, Neil Marshall, Nick Marriner, Stuart Wilson, Liz Lorente, Olwen Elliott, Emma, Nick Rowcliffe, Carol Heap, John Laker

Apologies: Jocelyn Towns, Sian Herschel, Richard Parker, Anna Crabtree, Verity West

ACTION REF	ACTION	OWNER	DATE GIVEN	COMPLETED
ENV.01.22	Engine idling signs	Makyla Devlin	24/03/22	
ENV.02.22	Solar4Schools queries – legal fees and referral	Jocelyn Towns	24/03/22	
ENV.03.22	AQMA – Spittal St – enforcement and red routing	Neil Marshall	24/02/22	
ENV.06.22	List of shops blocking road	Richard Parker	28/4/22	
ENV.07.22	Shops to be approached re road blocking	Neil Marshall	28/4/22	
ENV.08.22	Extension of Chargy project in Liston Road carpark	Neil Marshall	28/4/22	
ENV.09.22	County initiative on idling	Stuart Wilson	26/5/22	
ENV.10.22	Solar Together – confirmation of companies involved and members briefing	Neil Marshall	26/5/22	

ENV.11.22	Location of thermal imaging camera that belonged to WDC	Neil Marshall	26/5/22	
ENV.12.22	Farm maps to be circulated with meeting notes	Makyla Devlin	26/5/22	
ENV.13.22	Site visit dates to be confirmed	Nick Marriner/ Makyla Devlin	26/5/22	

No	Topic	Lead
1	Agree notes of the last meeting Notes from the last meeting were agreed by the group.	Neil Marshall
2	<p>Actions arising (not on agenda)</p> <p>Stuart commented that the former Cabinet Member for climate change and environment talked about introducing an initiative on idling across the country. He asked whether it was worth seeking some form of clarification. On going action- MD</p> <p>Neil has spoken to Chargy regarding the possibility of continuing with the charger at Liston Road after the trials end. He also followed this up with the Cabinet Member and suggested that we would be interested in trying to look at an opportunity for something like a car club if he could do something and he has forwarded that to officers. Neil is still waiting for a response.</p> <p>Solar Together: The question was asked, how many companies are actually involved in this with regard to the action, as it is a mammoth operation to cover the whole of Bucks. Stuart recommended that a members briefing be obtained. Action NM</p> <p>Emma from Marlow Wombles highlighted the problem with the bins not being emptied enough in Higginson Park as they aren't big enough to counteract the amount of rubbish that happens at weekends and bank holidays. She has been discussing this with the council but nothing has been done.</p> <p>John informed the group that the thermal imaging camera that was purchased with the funding awarded to Marlow Environment Group (£684) was not fit for use and that the camera had been returned. They now may be in a situation of giving all the money that they have left back to the Community Board but was asking if the group were agreeable, they may like to request another grant</p>	Neil Marshall

	<p>to purchase a better camera at around £2,500 so would be looking at further funding of £1,000-£1,500. Liz informed the group that Wycombe District Council used to own one and Leslie Stoner was the contact at WDC. There is also the option to rent these cameras but this is costly. The demand side to be mapped out.</p>	
3	<p>Chiltern Conservation – Hedgerow project</p> <p>Nick works for the Chiltern Conservation Board and is working on a project called Chalk, Cherries and Chairs which is a 5 year National Lottery Heritage project.</p> <p>Nick's job is to work with a number of land owners and predominantly farmers in their project area to work with them to help them to put in place landscape scale conservation projects. Helping to reduce the declining biodiversity, reduce the loss of certain habitats and supporting them to put in place more habitat where it's relevant. But more importantly to connect up the habitats between farms, hedgerows, grassland, field margins between farms so our wildlife has a greater area to move, more habitat to live in and hopefully this will start in time, to begin to address the declines in biodiversity.</p> <p>The funding if awarded would be used to work with them and the two other boards in their cluster area, North West Chilterns and Missenden, to support farmers in their patches to kind of do a landscape scale project looking at biodiversity projects.</p> <p>They would like to work up plans for Kensham and Lacey's farm to details where they would like to plant gap up and to improve the hedgerow connectivity on their farms and then match any funding the board are able to offer with other funding from the farming and protected landscape scheme.</p> <p>The project would look to start in November, finishing by the end of February.</p> <p>  Funding package scenarios.xlsx  Central Chilterns Farm Cluster.pdf </p>	Nick Marriner – Landowner Engagement Officer
4	<p>Date of next meeting 23 June 2022 – 1830hs</p>	

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Community Board

South West Chilterns

Action Group: Transport and Highways

Meeting date: 16 June 2022

ACTION NOTES

(high level notes for the purpose of tracking/monitoring activity)

Present: David Johncock, Makyla Devlin, Mark Turner, Dominic Barnes, Ashley Bristow, Frank Schoofs, John Laker, Nick Rowcliffe, Olwen Elliott, Anna Crabtree, Margaret McCarthy, Andrew Wood, Own McCormack

Apologies: Zahir Mohammed, Alex Collingwood, Jocelyn Towns

ACTION REF	ACTION	OWNER	DATE GIVEN	COMPLETED
TRA.01.22	Engage with Sustrans	Stuart Wilson	03/03/22	
TRA.02.22	Summary report of road closure fines	Makyla Devlin	16/06/22	
TRA.03.22	Document and video (Holy Trinity School) to TfB	Makyla Devlin	16/06/22	
TRA.04.22	Video of Holy Trinity School to internal road safety team	Makyla Devlin	16/06/22	

No	Topic	Lead
1	Agree notes of last meeting Notes of the last meeting were approved by the group.	Mark Turner/David Johncock
2	Actions arising (not on agenda) Stuart Wilson still to engage with Sustrans but will continue to pursue. Link back with Jocelyn on conversations she has had with Keith Dolan regarding the Marlow Bridge petition and the installation of ANPR.	Mark Turner/David Johncock

	<p>At the last meeting Steve Broadbent outlined the fines and punishments that have been handed out to organisations for leaving signage with road closures when the works have finished.</p> <p>Action: Makyla to ask if there is a report available for last 6 months summarising who has been fined and how much they've been fined</p> <p>Olwen requested a spreadsheet breakdown of all the PIDs and what position each one is in.</p>	
3	<p>PIDS and projects</p> <p><i>Wooburn Green Feasibility:</i> Wooburn and Bourne End Parish Council wants TfB to create a scope of options for a future feasibility study to alleviate parking congestion and speeding issues. TfB have costed what is basically a feasibility study of where the problems are within both parking and the specifics of Wooburn Green at £4,211 not including implementation. Contributory funding is yet to be finalised.</p> <p><i>Hedsor Road:</i> Upper Hedsor Road Residents Association wish to commission TfB to undertake the implementation of traffic calming on Hedsor Road. TfB will undertake an assessment of potential traffic calming options meeting the budgetary limit. This has been costed at £13,496 including implementation. Which is based on £6,558.84 order to be raised and anticipated future costs of £6,937.</p> <p><i>Fawley, request for 30 mile an hour speed limit:</i> TfB reviewed an application from Mark Turner who expresses concern regarding the existing speed limits within Fawley Village.</p> <p>Feedback was, Buckinghamshire Council are responsible for setting the local speed limits throughout the county and use the Department for Transport circular of January 2013 as guidance. Key factors of the guidance are, the history of collisions, road geometry and engineering, road function, composition of road users including existing potential levels of vulnerable road users, existing traffic speeds and road environment. Based on these factors, it is highly unlikely that the network safety team and Thames Valley Police would support the proposed speed reduction. TfB believe that a 'pedestrian in road ahead' warning sign or village entry signs could be an option. The order to be raised cost is £4,232.15 and the anticipated future costs are £8,071.53 totalling £12,303.68.</p>	Mark Turner/David Johncock/Makyla Devlin

Holy Trinity School, Weatherhead Road: TfB have received an application from Transition Town Marlow for an extension to zigzag lines at Holy Trinity School. The zigzag lines have been painted in line with the main doors to the school but do not extend across the entrance that the students use. The application also requests yellow lines at certain times (ie. school drop off/pick up) in order to make the area safer for students. Feasibility and informal consultation costs - £739.25, detailed design and quotations - £2,598.88, formal consultation - £3,139.57, implementation - £9867.59, totalling £16,345.30.

Olwen has put together a document highlighting the dangers, such as cars mounting the pavement at points all the way along the north side of the road, and this shows that some drivers have total disregard for pedestrian safety in this area. To extend the zigzags to the entrance the students use would improve the situation to get those pedestrians more visible. Olwen has requested that the document be forwarded to TfB. Mark suggested that TTM get support from Marlow Town Council as the Community Board has a much reduced budget and feels that the costs could go up considerably.

Action: Makyla to forward Olwen's document and Owen's video to TfB and to also send the video to the appropriate team internally as this appears to be a safety issue

Andrew Wood confirmed that the Marlow Society supports efforts to make journeys to and from Holy Trinity School safer.

Anna commented that Little Marlow Parish Council were looking to support Transition Town Marlow with their application to reduce the speed limit on the A4155 near Little Marlow. Unfortunately, the application hasn't made it the PID stage because an application had already been put forward which wasn't going to be supported. Mark suggested that another application be submitted for a speed reduction with no reference to the Westhorpe Roundabout issues.

David suggested speaking to the Parish Council again, because of the planning applications that exist not far from Westhorpe could potentially be used to do what is looking to be done.

The PIDs will now be forwarded to Dominic as chairman and councillors, where a decision will be made to which are most

	important, as a group we can put recommendations forward in preference of priority.	
4	<p>Any other business, topics for future discussion</p> <p>Proposal for potential cycle racks on behalf of Transition Town Marlow.</p> <p>Frank Schoofs shared a presentation with the group on their proposal for secure cycle shelters for young people and the community in and around Marlow. They are looking for funding of £10,000.</p> <p>Arriva bus timetable changes on the 800 and 850 routes to be looked into and brought to the next meeting.</p>	Mark Turner/David Johncock
5	<p>Date of next meeting</p> <p>7 July 2022</p>	